

(ORDINANCE NO.3)

AN ORDINANCE APPROPRIATING FUNDS FOR THE NECESSARY EXPRESS OF THE GOVERNMENT OF THE QUEZON CITY DURING THE PERIOD FROM OCTOBER SIXTEENTH, NINETEEN HUNDRED THIRTY-NINE, TO JUNE THIRTIETH, NINETEEN HUNDRED FORTY, AND FOR OTHER PURPOSES.

Be it ordained by the City Council of the Quezon City, that:

SECTION 1. The sum of one hundred fifty-one thousand five hundred twelve pesos, or so much thereof as may be necessary, is hereby appropriated out of the sum made available under section four of Commonwealth Act numbered five hundred two, for the expenses of the organization, operation, and maintenance of Quezon City during the period from October sixteenth, nineteen hundred thirty-nine, to June thirtieth, nineteen hundred forty, as follows:

OFFICE OF THE CITY COUNCIL — C-2

I. SALARIES AND WAGES

1. Per diem of two members of the Council (not government employees) at ₱20 each for each day of attendance at the sessions of the City Council ₱ 1,480.00
 2. One city secretary at ₱3,600 per annum: Provided, that when this position is occupied by an employee of any branch of the National Government detailed thereto without additional compensation, the appropriation authorized in this item may be used to pay the salary of an assistant city secretary 2,550.00
 3. One stenographer at ₱1,200 per annum 850.00
 4. One record clerk at ₱1,200 per annum 850.00
 5. One clerk at ₱720 per annum 510.00
 6. One ^{Jan-}messenger at ₱480 per annum (Res. No. 17) 340.00
 7. Contribution to the Government Service Insurance System 150.00
- Total for salaries and wages ₱ 6,730.00

II SUNDRY EXPENSES

- 2-7 8. Traveling expenses of personnel ₱ 500.00
- 2-7 9. Postal, telephone, telegraph, and cable service... 500.00

- 10. Illumination and power service P 400.00
- 11. Consumption of supplies and materials 500.00
- 12. Maintenance and repair of equipment 50.00
- 13. Other services, including the cost of publication of proposed city ordinances and advertisements in the Official Gazette and in other newspapers 1,500.00

Total for sundry expenses P 3,450.00

III FURNITURE AND EQUIPMENT

- 14. For purchase of furniture and equipment . . . P 1,500.00

S U M M A R Y

Total for salaries and wages P 6,730.00
 Total for sundry expenses 3,450.00
 Total for furniture and equipment 1,500.00
 Total available for the Office of the City Council P11,680.00

OFFICE OF THE CITY MAYOR - C-1

I. SALARIES AND WAGES

- 1. City Mayor at P7,200 per annum P 5,100.00
- 2. For rental of quarters of the City Mayor at P2,400 per annum 1,700.00
- 3. One secretary to the mayor at P2,400 per annum.. 1,700.00
- 4. One clerk-stenographer at P960 per annum 680.00
- 5. One ^{Jan-} messenger at P480 per annum (Res. No. 16) 340.00
- 6. One head laborer at P480 per annum 340.00
- 7. Four laborers at P35. per month each 1,190.00
- 8. Contribution to the Government Service Insurance System One chauffeurs at P780.00 per annum 230.00

Total for salaries and wages . . . P11,280.00

II SUNDRY EXPENSES

- 9. Traveling expenses of personnel P 800.00
- 10. Postal, telephone, telegraph, and cable service.. 800.00
- 11. Rental of buildings and grounds 2,763.00
- 12. Consumption of supplies and materials 1,000.00

14. Other services ₱ 200.00
 Total for sundry expenses ₱ 6,063.00

III FURNITURE AND EQUIPMENT

15. For purchase of furniture and equipment
 including the purchase of one automobile
 for the city mayor ₱ 5,500.00

IV SPECIAL APPROPRIATIONS

16. Miscellaneous expenses including entertainment,
 transportation, aid to the poor, and other
 expenses ₱ 2,000.00

17. For alterations and repairs of the buildings
 to be used as City Hall, and police head-
 quarters or stations, including improvements
 of the adjacent grounds ₱ 10,000.00

Total for special appropriations . . . ₱ 12,000.00

S U M M A R Y

Total for salaries and wages ₱ 11,280.00
 Total for sundry expenses 6,063.00
 Total for furniture and equipment 5,500.00
 Total for special appropriations 12,000.00
 Total available for the office
 of the City Mayor ₱ 34,843.00

OFFICE OF THE CITY ENGINEER

-I-SALARIES AND WAGES

1. One city engineer (by detail) ₱ - - - -
 2. One assistant city engineer at ₱3,600 per annum . . 2,550.00
 3. One draftsman at ₱960 per annum 680.00
 4. One foreman at ₱2.60 per day 577.00
 5. One chief clerk at ₱1,500 per annum 1,063.00
 6. One clerk at ₱840 per annum 595.00
 7. One clerk-stenographer at ₱720 per annum 510.00
 8. One messenger at ₱480 per annum 340.00
One chauffeur at ₱600.00 per annum (No. #1)
 9. Contribution to the Government Service Insurance
 System 170.00
 Total for salaries and wages ₱ 6,485.00

II SUNDRY EXPENSES

10. Traveling expenses of personnel	₱ 1,500.00
11. Postal, telephone, telegraph, and cable service	500.00
12. Illumination and power service	200.00
13. Consumption of supplies and materials	500.00
14. Other services	<u>200.00</u>
Total for sundry expenses	<u>₱ 2,900.00</u>

III FURNITURE AND EQUIPMENT

15. For purchase of furniture and equipment	<u>₱ 2,000.00</u>
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S U M M A R Y

Total for salaries and wages	₱ 6,485.00
Total for sundry expenses	2,900.00
Total for furniture and equipment	<u>2,000.00</u>
Total available for the Office of the City Mayor	<u>₱ 11,385.00</u>

OFFICE OF THE CITY POLICE DEPARTMENT

I SALARIES AND WAGES

1. One chief of police at ₱4,800 per annum	₱ 3,400.00
2. One assistant chief of police at ₱3,000 per annum	₱ 2,125.00
3. Three sergeants at ₱1,200 per annum each	2,550.00
4. One sergeant detective at ₱1,200 per annum	850.00
5. Five detectives at ₱720 per annum each	2,550.00
6. Thirty-five patrolmen at ₱720 per annum each	17,850.00
7. Two matrons at ₱600 per annum each	850.00
8. One clerk-stenographer at ₱840 per annum	595.00
9. ^{One} Two clerks at ₱480 per annum each	680.00
^{One} One clerk at ₱600 per annum (Res. #14)	
10. One messenger at ₱480 per annum	540.00
11. Contribution to the Government Service Insurance System	<u>950.00</u>
Total for salaries and wages	<u>₱ 32,740.00</u>

II SUNDRY EXPENSES

12. Postal, telephone, telegraph, and cable service ..	₱ 150.00
13. Illumination and power service	80.00
14. Rental of buildings and grounds	400.00
15. Consumption of supplies and materials	4,000.00
16. Maintenance and repair of equipment ..	340.00
17. Other services	<u>300.00</u>
Total for sundry expenses	₱5,270.00

III FURNITURE AND EQUIPMENT

18. For purchase of furniture and equipment including two jitneys and two motorcycles . .	₱10,000.00
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S U M M A R Y

Total for salaries and wages	₱32,740.00
Total for sundry expenses	5,270.00
Total for furniture and equipment	<u>10,000.00</u>
Total available for the Office of the City Police Department	<u>₱48,010.00</u>

OFFICE OF THE CITY ATTORNEY

I SALARIES AND WAGES

1. One city attorney (by detail)	₱ - - -
2. One assistant city attorney at ₱3,300 per annum	2,338.00
3. One law clerk at ₱1,200 per annum	850.00
4. One clerk-stenographer at ₱720 per annum	510.00
5. One clerk at ₱600 per annum	425.00
6. One messenger at ₱480 per annum	340.00
7. Contribution to the Government Service Insurance System	<u>130.00</u>
Total for salaries and wages	₱ 4,593.00

II SUNDRY EXPENSES

8. Traveling expenses of personnel	₱ 500.00
9. Consumption of supplies and materials	<u>200.00</u>
Total for sundry expenses	₱ 700.00

10. For

III FURNITURE AND EQUIPMENT

- 10. For purchase of furniture and equipment including law books ₱ 1,500.00

S U M M A R Y

Total for salaries and wages	₱ 4,593.00
Total for sundry expenses	700.00
Total for furniture and equipment . . .	<u>1,500.00</u>
Total available for the office of the City Attorney	<u>₱ 6,793.00</u>

OFFICE OF THE JUSTICE OF THE PEACE

I SALARIES AND WAGES

- 1. One justice of the peace at ₱3,600 per annum ₱2,550.00
 - 2. One clerk of court at ₱1,800 per annum 1,275.00
 - 3. One clerk-stenographer at ₱40 per annum 595.00
 - 4. One clerk at ₱600 per annum 425.00
 - 5. One ^{Janitor} messenger at ₱480 per annum (Res. No. 21) 340.00
 - 6. Contribution to the Government Service System 150.00
- Total for salaries and wages ₱5,335.00

II SUNDRY EXPENSES

- 7. Postal, telephone, telegraph, and cable service . . ₱ 200.00
 - 8. Illumination and power service 80.00
 - 9. Consumption of supplies and materials 200.00
 - 10. Other services 100.00
- Total for sundry expenses ₱ 580.00

III FURNITURE AND EQUIPMENT

- 11. For purchase of furniture and equipment including law books ₱ 1,000.00

S U M M A R Y

Total for salaries and wages	₱ 5,335.00
Total for sundry expenses	580.00
Total for furniture and equipment	<u>1,000.00</u>
Total available for the Office of the Justice of the Peace	<u>₱ 6,915.00</u>

OFFICE OF THE CITY HEALTH OFFICER

I SALARIES AND WAGES

1. One city health officer (by detail)	₱ - - - -
2. One assistant city health officer at ₱2,400 per annum	1,700.00
3. One physician at ₱1,440, per annum	1,020.00
4. Five nurses at ₱840 per annum each	3,975.00
5. Six sanitary inspectors at ₱720 per annum each	3,060.00
6. One clerk-stenographer at ₱840 per annum	595.00
7. One clerk at ₱600 per annum	425.00
8. One chauffeur at ₱480 per annum	340.00
9. One janitor-messenger at ₱480 per annum	340.00
10. For emergency laborers	200.00
11. Contribution to the Government Service System	<u>310.00</u>
Total for salaries and wages	₱10,965.00

II SUNDRY EXPENSES

12. Traveling expenses of personnel	₱ 1,700.00
13. Postal, telephone, telegraph, and cable service	150.00
14. Consumption of supplies and materials	1,400.00
15. Other services including malaria control	<u>5,700.00</u>
Total for sundry expenses	<u>₱ 8,950.00</u>

III FURNITURE AND EQUIPMENT

16. For purchase of furniture and equipment including one station wagon	<u>₱ 3,000.00</u>
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S U M M A R Y

Total for salaries and wages	₱ 10,965.00
Total for sundry expenses	8,950.00
Total for furniture and equipment	<u>3,000.00</u>
Total available for the Office of the City Health Officer	<u>₱ 22,915.00</u>

OFFICE OF THE CITY TREASURER

I SALARIES AND WAGES

1. One city treasurer (by detail) ₱ - - ~~5,400.~~ -
2. One assistant city treasurer at ₱2,820 per annum . (1,998.00)
3. One cashier and paymaster at ₱1,440 per annum 1,020.00
4. One stenographer at ₱840 per annum (~~Stenog. Clerk~~) Res. # 50 595.00
5. One janitor-messenger at ₱480 per annum 340.00

Accounting Division

6. One bookkeeper at ₱1,560 per annum ⁸¹⁴⁴⁰⁻ 1,105.00
7. One assistant bookkeeper at ¹²⁸⁰ ₱1,200 per annum 850.00
8. One clerk-typist at ^{600.00} ~~₱720~~ per annum 510.00

Property Division

9. One property clerk at ¹⁴⁴⁰ ~~₱1,200~~ per annum . (~~Res. No. 19~~) 850.00
10. One ^{Asst. Property Clerk} ~~clerk-storekeeper~~ at ^{960*} ~~₱840~~ per annum 595.00
11. One clerk at ~~₱480~~ per annum 340.00

Taxes and Licenses Division

12. One chief of division at ₱1,440 per annum 1,020.00
13. One collector, permits and licenses at ~~₱840~~ ^{960 Res. 13} per annum 595.00
14. One collector, internal revenue at ~~₱840~~ ⁸⁴⁰ per annum 595.00
15. ^{One} Two collectors, real estate at ₱840 per annum each . 1,190.00
16. ^{One} One collector, real estate at ~~₱720.00~~ ^{720.00} per annum (Res. #13) 595.00
- 16a. Two clerks at ⁶⁰⁰ ~~₱720~~ per annum each . (~~Res. No. 19~~) 1,020.00

1. O. Jimson - 600
2. N. Jaregoza - 480

Civil and Property Registry

17. One chief of division at ₱1,440 per annum 1,020.00
18. One clerk-typist at ₱720 per annum 510.00
19. Contribution to the Government Service Insurance
System 420.00

II SUNDRY EXPENSES

- 20. Traveling expenses of personnel ₱ 1,040.00
 - 21. Freight, express, and delivery service 30.00
 - 22. Postal, telephone, telegraph, and cable service . 400.00
 - 23. Illumination and power service 160.00
 - 24. Consumption of supplies and materials 520.00
 - 25. Other services 160.00
- Total for sundry expenses ₱ 2,360.00

III FURNITURE AND EQUIPMENT

- 26. For purchase of furniture and equipment . . . ₱ 3,600.00

S U M M A R Y

- Total for salaries and wages ₱ 14,573.00
 - Total for sundry expenses 2,360.00
 - Total for furniture and equipment . . . 3,600.00
- Total available for the Office
of the City Treasurer ₱ 20,533.00

OFFICE OF THE CITY ASSESSOR

I SALARIES AND WAGES

- 1. One city assessor at ₱5,400 per annum ₱ 3,825.00
 - 2. One chief deputy assessor at ₱2,400 per annum . 1,700.00
 - 3. Four deputies at ₱900 per annum each 2,550.00
 - 4. One filing clerk at ₱720 per annum 510.00
 - 5. One clerk-stenographer at ₱720 per annum 510.00
 - 6. One messenger at ₱480 per annum 340.00
 - 7. Contribution to the Government Service Insurance
System 280.00
- Total for salaries and wages . . . ₱ 9,715.00

II SUNDRY EXPENSES

- 8. Traveling expenses of personnel ₱ 1,800.00
 - 9. Consumption of supplies and materials 1,000.00
- Total for sundry expenses ₱ 2,800.00

III FURNITURE AND EQUIPMENT

10. For purchase of furniture and equipment P 1,500.00

S U M M A R Y

Total for salaries and wages P 9,715.00

Total for sundry expenses 2,800.00

Total for furniture and equipment 1,500.00

Total available for the office
of the City Assessor. P14,015.00

OFFICE OF THE CITY AUDITOR

I SALARIES AND WAGES

1. One city auditor at P2,940. per annum P 2,083.00

2. One audit clerk at P1,200 per annum 1 850.00

3. One audit clerk at P960 per annum 680.00

4. One checker of materials at P720 per annum 510.00

5. One messenger at P480 per annum 340.00

6. Contribution to the Government Service Insurance
System 130.00

Total for salaries and wages . . . P4,593.00

II SUNDRY EXPENSES

7. Traveling expenses of personnel P 400.00

8. Freight, express, and delivery service 100.00

9. Postal, telephone, telegraph, and cable service . 320.00

10. Illumination and power service 200.00

11. Consumption of supplies and materials 480.00

12. Other services 70.00

Total for sundry expenses P1,570.00

III FURNITURE AND EQUIPMENT

13. For purchase of furniture and equipment P1,000.00

S U M M A R Y

Total for salaries and wages P 4,593.00

Total for sundry expenses 1,570.00

RECAPITULATION

Total appropriated for the Office of the City Council	₱11,680.00
Total appropriated for the Office of the City Mayor	34,813.00
Total appropriated for the Office of the City Engineer	11,335.00
Total appropriated for the Office of City Police Department	48,010.00
Total appropriated for the Office of the City Attorney	6,730.00
Total appropriated for the Office of the Justice of the Peace	6,915.00
Total appropriated for the Office of the City Health Officer	22,915.00
Total appropriated for the Office of the City Treasurer	20,533.00
Total appropriated for the Office of the City Assessor	14,015.00
Total appropriated for the Office of the City Auditor	<u>7,133.00</u>
Total	₱ 184,252.00

Savings on account of the positions
under the Police Department which shall
not be filled without the authority of
the City Council (32,740.00)

Total appropriated for the period
from October 16, 1939, to June
30, 1940 ₱151,512.00

SEC. 2. All sums set aside in this Ordinance shall be expended solely for the specific purposes for which appropriated, and for no other.

SEC. 3. No position herein created or any vacancy that may occur hereafter shall be filled without the prior approval of the City Mayor: Provided, however, that the positions created under the Police Department shall be filled only when specifically authorized by the City Council.

SEC. 4. No officer or employee of any branch of the City government shall be paid any allowance directly or

business payable from any appropriation set aside in this Ordinance unless specifically authorized by the City Council: Provided, however, that employees of any branch of the National Government or of any provincial government who may be detailed to render service for the benefit of the Government of the Quezon City shall be entitled to the same rates of per diems in lieu of substance while engaged in such service, as well as automobile allowances as are allowed to them in their regular positions.

SEC. 5. All purchases of furniture and equipment the cost of which is payable from the appropriation herein authorized shall be made with the previous approval of the City Mayor.

SEC. 6. No appropriation authorized in this Ordinance shall be available directly or indirectly for the purchase of any automobile, auto jitney, or station wagon unless specifically authorized herein.

SEC. 7. Any unexpended balance of all appropriations herein made on June thirtieth, nineteen hundred forty, shall revert to the unappropriated surplus of the general fund of the city treasury.

SEC. 8. This Ordinance shall take effect as of October sixteenth, nineteen hundred thirty-nine.

APPROVED: